

Attachment C RFP EVALUATION PLAN

Stage 1: Initial Responsiveness Evaluation. Proposals will be reviewed for completeness and initial responsiveness. Proposals omitting required documents or responses may be rejected in accordance with Attachment A, RFP Terms and Conditions.

A determination of responsibility or non-responsibility shall be governed by C.R.S. 24-103-401.

STANDARDS OF RESPONSIBILITY

- (a) Factors to be considered in determining whether the standard of responsibility has been met include whether a prospective contractor or vendor:
 - 1) has or can obtain the appropriate financial, material, equipment, facility, personnel resources and expertise to indicate the capability to meet all contractual requirements;
 - 2) has a satisfactory record of performance;
 - 3) has a satisfactory record of integrity;
 - 4) does not appear on any debarred lists;
 - 5) is qualified legally to contract with the state; and
 - 6) has supplied all necessary information in connection with the inquiry concerning responsibility.
- (b) The prospective contractor or vendor shall supply information requested by the procurement official concerning the responsibility of such contractor. If such contractor or vendor fails to supply the requested information, the chief procurement officer or procurement official shall base the determination of responsibility upon any available information.

WRITTEN DETERMINATION OF NON-RESPONSIBILITY REQUIRED

If a prospective contractor or vendor who otherwise would have been awarded a contract is found to be non-responsible, a written determination of non-responsibility setting forth the basis of the finding shall be prepared by the procurement official. A copy of the determination shall be sent promptly to the non-responsible prospective contractor or vendor. The determination shall be made part of the procurement record.

Stage 2: Mandatory Minimum Requirements Evaluation. Complete and responsive proposals will be reviewed for compliance with the following Mandatory Minimum Requirements:

**Request for Proposals for
Transit Vehicles and Related Options, Equipment and Accessories**

Issued by the **Department of Transportation through the State of Colorado**
Solicitation Number **[RFP 25-023 NM]**

Criteria	Evaluation	Result
The Offeror must submit a completed and signed Attachment M - Federal Certifications and Assurances, that includes the following:	Pass/Fail	
Buy America Certification	Pass/Fail	
Lobbying Certification	Pass/Fail	
Bus Testing Compliance Certification	Pass/Fail	
TVM (DBE) Certification	Pass/Fail	
Federal Motor Vehicle Safety Standards (FMVSS) Certification	Pass/Fail	
ADA Certification of Compliance	Pass/Fail	
The Offeror must submit a completed Attachment N – Authorized Dealers/Distributors by State	Pass/Fail	
Stage 2 Result:		

Proposals failing to meet or exceed all Mandatory Minimum Requirements may be rejected in accordance with Attachment A, RFP Terms and Conditions.

Stage 3: Technical Criteria Evaluation. Proposals meeting or exceeding the Mandatory Minimum Requirements will be evaluated against the following Technical Criteria:

Criteria	Technical Points Possible	Offeror's Technical Points Earned
Experience, Qualifications & References	250	
Scope of Work	150	
Warranty & After Sales Service	150	
Environmental Viability	100	
Technology	100	
Delivery Timeframe	125	
Implementation and Promotion of the NASPO ValuePoint Master Agreement	25	
Stage 3 Total:	900	

Upon final technical evaluation, all proposals who scored a minimum of 540 points, 60% of available points in stage 3, Technical Criteria Evaluation will move on to the stage 4 Cost Evaluation. Offerors who do not meet this Stage 3 threshold will be deemed ineligible for further consideration.

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Stage 4: Cost Evaluation. Cost Proposals for proposals not rejected following evaluation of Technical Criteria will be evaluated by category as follows:

Cost Item	Cost Points Possible	Offeror's Cost Points Earned
Market Basket – By Category	300	

Offers only need to complete the Market Basket Cost Sheets for the category(ies) they are bidding on. The Average Total Evaluated Cost by Category will be evaluated against all other Offerors for the same category.

Cost Points will be awarded by Category to each Offeror using the formula: **Lowest Average Total Evaluated Cost / Offeror's Average Total Evaluated Cost x Cost Points Possible Per Category.**

The Lead State reserves the right to modify this formula and/or assign a nominal value to "0" cost values if application of the formula results in an error, negative numbers, or an unreasonably skewed distribution of points.

At the Lead State's discretion, points earned in the Cost Proposal evaluation may be normalized and scaled to award the Offeror earning the highest total cost score the maximum number of cost points possible.

Cost Proposals may also be subject to an independent review for reasonableness and best value by the Lead State. Costs determined not to be reasonable or best-value by the Lead State, including any cost to which Offeror's proposed markup or discount is to be applied, may result in all or part of Offeror's proposal being rejected, notwithstanding the results of the Cost Proposal evaluation.

Evaluation Summary

Category 1 – Motor Coach

Stage	Total Points Possible	Offeror's Total Points Earned
Technical Criteria Evaluation	900	
Cost Evaluation	300	
Total:	1200	

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Category 2 – Trolley

Stage	Total Points Possible	Offeror's Total Points Earned
Technical Criteria Evaluation	900	
Cost Evaluation	300	
Total:	1200	

Category 3.1 – Transit Bus – Light Duty

Stage	Total Points Possible	Offeror's Total Points Earned
Technical Criteria Evaluation	900	
Cost Evaluation	300	
Total:	1200	

Category 3.2 – Transit Bus – Medium Duty

Stage	Total Points Possible	Offeror's Total Points Earned
Technical Criteria Evaluation	900	
Cost Evaluation	300	
Total:	1200	

Category 3.3 – Transit Bus – Heavy Duty

Stage	Total Points Possible	Offeror's Total Points Earned
Technical Criteria Evaluation	900	
Cost Evaluation	300	
Total:	1200	

Category 3.4 – Transit Bus – Low Floor

Stage	Total Points Possible	Offeror's Total Points Earned
Technical Criteria Evaluation	900	
Cost Evaluation	300	
Total:	1200	

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Category 3.5 – Transit Bus – Alternate Fuel

Stage	Total Points Possible	Offeror's Total Points Earned
Technical Criteria Evaluation	900	
Cost Evaluation	300	
Total:	1200	

Category 4 – ADA Accessible Van & Minivan

Stage	Total Points Possible	Offeror's Total Points Earned
Technical Criteria Evaluation	900	
Cost Evaluation	300	
Total:	1200	

Award Selection

All Offerors earning a minimum of 720 points combined from the Technical Evaluation and Cost Evaluation per category will be eligible for a Master Agreement award in that specific category. Offerors may be awarded multiple categories.

Any Offeror whose cost proposal does not earn the minimum of 720 points combined from the Technical Criteria Evaluation and Cost Evaluation on a specific category will be rejected from that category.

The Lead State and Multistate Sourcing Team will then determine which proposals are most advantageous to the Lead State and potential Participating Entities and Purchasing Entities.

Prior to announcement of awards and execution of Master Agreements, the Lead State will present an award recommendation to NASPO ValuePoint for approval of the proposed awards.

Following approval of NASPO ValuePoint and the Department of Transportation through the state of Colorado, a public Notice of Intent will be posted on the Colorado eProcurement website.